



丰嘉中学  
HONG KAH SECONDARY SCHOOL  
931 Jurong West Street 42, Singapore 649370  
Tel: (65) 6567 9655 | Fax: (65) 6567 9665  
<http://www.hongkahsec.moe.edu.sg>

14<sup>th</sup> February 2018

Dear Parents/Guardian,

**BRIEFING FOR SECONDARY 2 EXPRESS PARENTS/GUARDIANS AND STUDENTS**

As you play a pivotal role in your child's/ward's education, we hope that you will make time to attend the Secondary 2 Subject Allocation Talk to learn more about the Secondary 3 subjects that would be offered to your child/ward in 2019 as well as have an opportunity to speak to the Form Teacher or Subject Teachers.

Details of the session are as follows:

**Date:** 3<sup>rd</sup> March 2018 (Saturday)

**Time:** 1000 to 1200 hr

**Venue:** Library

**Programme:**

1. Information on 'O' Level Requirements
2. Progression Paths after 'O' Levels
3. Secondary 3 Subject Combinations and Guidelines
4. Subject Talks
5. Important Dates
6. Dialogue Session with Form Teacher and Subject Teachers.

Kindly complete and return the reply slip below by **20<sup>th</sup> February 2018 (Tuesday)**.

Yours sincerely,

**Mdm Sung Mee Har**  
**Principal**



Vision: An organisation of **STARS** who are **Strong** in Character, **Thinking** and **Caring**, **Aspiring** for Excellence, and **Ready** to serve **Singapore** and beyond



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## REPLY SLIP - BRIEFING FOR SECONDARY 2 EXPRESS PARENTS/GUARDIANS AND STUDENTS

To: Principal,

During the 'Dialogue Session with Teachers', I **would / would not** like to meet up my child's / ward's teacher. (Please indicate your top 2 choices below if you would like to meet the teacher)

<input type="checkbox"/>	Form Teacher	<input type="checkbox"/>	Mathematics
<input type="checkbox"/>	English teacher	<input type="checkbox"/>	Science
<input type="checkbox"/>	Mother Tongue	<input type="checkbox"/>	Art
<input type="checkbox"/>	History	<input type="checkbox"/>	Design and Technology

The Form Teachers will book a slot for you with the respective department teachers adhering to a 'First Come First Serve' basis.

As there are 3 concurrent sessions, your child's subject teacher might not be present in this venue. We will either arrange the meeting with another teacher from the same department and teaching the same level. We seek your understanding in this.

Name of Student: \_\_\_\_\_ ( )      Class: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_      Date: \_\_\_\_\_

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*This slip would be returned to the student a day before the 'BRIEFING FOR SEC 2E PARENTS/GUARDIANS AND STUDENTS.'*

Dear Sir / Madam,

Thank you for your prompt reply.  
We have arranged your meeting with

Name of Teacher	Department	Time/Venue

From  
Form Teacher (Class \_\_\_\_\_)



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